



**Embassy of India
Paris**

No. PAR/PIC/884/1/02

January 20, 2023

TENDER NOTICE

Sealed bids are invited for the supply of a photocopying machine (Canon or Zerox) for the PIC Wing of the Embassy of India, Paris. The specifications required are :-

- (I) Color and black&white printing, Scanning, Fax Card facility
(i) Can print 40 or more pages per minute (>40ppm)
(iii) Staple finisher, Mobile & secure printing

2. The bidding companies/firms should have the following requirements:
i) A registered supplier of CANON/Zerox equipment .
ii) Proper After-Sales-Service; may also inform maintenance charges along-with price of Photocopier machine

Documentary evidence of the above need to be submitted along with the sealed bids.

Any inquiry should be sent by mail to pic.paris@mea.gov.in. Enquiries will be entertained only till February 06, 2022.

3. Interested parties may send their bids/quotations in sealed envelopes to the PIC wing, Embassy of India, 15 Rue Alfred Dehodencq, 75016 Paris by February 13, 2022 superscribed "**Photocopying Machine for PIC Wing**". The bids should indicate the delivery and installation charges, guarantee period and AMC costs. The bids will be opened in the PIC Wing on February 14, 2022 at 11.00 hours by a Committee of Officers. Interested parties are welcome to send a representative for opening of the bids in the office of the PIC wing, Embassy of India, Paris.

The Embassy of India, Paris reserves the right to reject any bid at any stage of the bidding process without assigning any reasons whatsoever.
