

**Embassy of India
Paris**

No. PAR/ADM/881/04/2021

April 28, 2022

TENDER NOTICE

Sealed bids are invited from companies to submit Tender for designing of Name Board indicating the names of all the previous Ambassadors of India to France & Monaco to be put up in the Chancery building at 13-15 rue Alfred Dehodencq, 75016 Paris as per the description indicated below:

2. The bidding companies/firms should have the following requirements:
 - i) Having a registration in France including Siret Number and VAT account in France.
 - ii) Local representation in Paris or suburb of Paris, France.
 - iii) Having experience of undertaking work of similar nature in France in the last 5 years
 - iv) The total size of the board should be around 2-2.5 m (W) x 1-1.5 m (H). The board should have 3 columns each with space for 12 names per column, a total of 36 rows. Each name will be engraved on a wooden strip which will be covered with golden color.
 - iv) The successful bidder has to deposit Performance security which will be a sum equivalent to 10% of the accepted contract value in favour of Embassy of India, Paris in form of Banker's Cheque, within 15 days of the acceptance of the LoA (Letter of Acceptance). Performance Security should remain valid for a period of 60 (Sixty) days beyond the date of completion of all contractual obligations. In case, the contract is further extended beyond the initial period, the Performance Security will have to be renewed accordingly. No interest shall be paid on Performance Security. The Performance Security will be forfeited by order of Competent Authority in Mission in the event of any breach or negligence or non-observance of any terms & conditions of the contract or for unsatisfactory performance or for non-acceptance of the work order.
3. Documentary evidence of the above qualifications may be submitted along with sealed bids.
4. Enquiry, if any, may please be sent on the mail hoc.paris@mea.gov.in. Enquires shall be entertained only till May 12, 2022.
5. Site inspection relating to the work can be done on any working day till May 05, 2022 with prior appointment [Tel: +33-1-40505063].
6. Interested parties may **send their bids/quotations** in sealed envelopes to the Head of Chancery, Embassy of India, 15 rue Alfred Dehodencq, 75116 Paris **by May 18, 2022 at noon** superscribed **“Designing of Name Board indicating the names of all the previous Ambassadors of India to France & Monaco”**.
7. The bids received would be **opened at 1400 hrs on May 18, 2022** by a Committee of Officers. Interested parties are welcome to send a representative for opening of the bids in the office of the Head of Chancery, Embassy of India, and Paris.

8. The Embassy of India, Paris reserves the right to reject any bid at any stage of the bidding process without assigning any reasons whatsoever.

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