

Embassy of India
Paris

The Embassy of India in Paris intends to fill up a post of Social Secretary with Gross salary of Euros 2320.00 plus existing Cost of Living allowances of 12% per month.

2. Job profile includes liaising with local authorities and interlocutors, fixing up appointments/meetings, organizing reception, events, dinner, representational events, translation of documents and interpretation and other miscellaneous secretarial assistance related assignments, good managerial skill. Minimum age should be 25 years as on 01/01/2020.

3. Candidates who satisfy the above eligibility conditions may apply for the above posts latest by 15th January 2021. The applications along with curriculum vitae may be sent either in hard copy addressed to the Head of Chancery, Embassy of India, Paris, 13-15 rue Alfred Dehodencq, 75016 PARIS or by e-mail at hoc.paris@mea.gov.in, adm.paris@mea.gov.in.