



**Embassy of India  
Paris**

**No. PAR/ADM/872/02/22**

**April 02, 2026**

**TENDER NOTICE**

Sealed bids are invited for the Annual Maintenance of CCTV Surveillance System installed at Embassy Residence, 2 Rue du General Lambert, 75007 Paris, Chancery building, 13-15 Rue Alfred Dehodencq, 75016 Paris and Consular service, 20-22 Rue Alberic Magnard, 75016 Paris.

2. The bidding companies/firms should have the following requirements:
  - a) Having a registration in France including Siret Number and VAT account in France.
  - b) Local representation in Paris, France.
  - c) Having minimum of 5 years' experience in similar kind of works.
3. Documentary evidence of the above qualifications may be submitted along with sealed bids.
4. Following will be the scope of work:

The selected bidder shall conduct weekly visits for the prevention, inspection, and rectification of the CCTV Surveillance System. A comprehensive report on the status of the system shall be submitted monthly.

All breakdown calls shall be attended immediately upon logging of the complaint and restored at the earliest possible time to ensure uninterrupted surveillance.

The service provider shall be responsible for the analysis, repair, and maintenance of all hardware faults.

5. Site inspection relating to the work, if required, can be done on working days till **17/04/2026**.
6. Enquiry, if any, may please be sent on the mail [hoc.paris@mea.gov.in](mailto:hoc.paris@mea.gov.in). Enquires shall be entertained only till **27.04.2026**.
7. Interested parties may send their bids (Technical and Financial) in two sealed envelopes to the Head of Chancery, Embassy of India, 15 rue Alfred Dehodencq, 75116 Paris **17hrs on 04/05/2026** superscribed "**Annual Maintenance of CCTV Surveillance System installed at Embassy Residence, Chancery building and Consular service**" giving all the details as mentioned above. The bids received would be opened at **1400 hrs on 05/05/2026** by a Committee of Officers. Interested parties are welcomed to send a representative for opening of the bids in the office of the Head of Chancery, Embassy of India, Paris.
8. The Embassy of India, Paris reserves the right to reject any bid at any stage of the bidding process without assigning any reasons whatsoever.

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**sd/-  
(Naveen Kumar)  
Head Of Chancery**